

**Personal Details** (as appears in your passport)

Family Name: \_\_\_\_\_ Given Names: \_\_\_\_\_  
Gender: Male Female Date of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_ First Language: \_\_\_\_\_  
Passport Number (please provide a copy of your Passport when you submit this enrolment form): \_\_\_\_\_  
Medical Conditions: \_\_\_\_\_

**Contact Details**

Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Arrival date in Australia: \_\_\_\_\_

**Visa Details**

Student Visa Working Holiday Tourist Other: \_\_\_\_\_ In which country were you born? \_\_\_\_\_  
Which DIBP office will you apply to for your visa? \_\_\_\_\_  
Do you need Overseas Student Health Cover (OSHC)? Yes  No  Single Couple Family No\* (Please provide a copy of OSHC)  
Note: A minimum 3 months OSHC is required. \*OSHC is not required for non-student visa holders

**English Language Proficiency**

What is your level of English? Beginner Elementary Pre-Intermediate Intermediate Upper Intermediate Advanced  
Have you taken an English test in the last 2 years? Yes No  
If yes, type of test: \_\_\_\_\_ Date of Test: \_\_\_\_\_ Testing Place: \_\_\_\_\_ Overall Score: \_\_\_\_\_  
(Please submit CERTIFIED COPIES of your English Test Results with this application.)

**Course Selection**

1. Course Name: \_\_\_\_\_  
Start Date: \_\_\_\_\_ Campus: Brisbane Gold Coast Length: \_\_\_\_\_  
2. Course Name: \_\_\_\_\_  
Start Date: \_\_\_\_\_ Campus: Brisbane Gold Coast Length: \_\_\_\_\_  
3. Course Name: \_\_\_\_\_  
Start Date: \_\_\_\_\_ Campus: Brisbane Gold Coast Length: \_\_\_\_\_  
4. Course Name: \_\_\_\_\_  
Start Date: \_\_\_\_\_ Campus: Brisbane Gold Coast Length: \_\_\_\_\_

**Future Study**

Do you intend to go on to further study after BROWNS? Yes No  
If yes, Institution Name: \_\_\_\_\_  
Course Name: \_\_\_\_\_ Course Starting Date: \_\_\_\_\_

**Structured Break**

If you enrol for more than 24 weeks of Intensive General English, BROWNS recommends having a Structured Break.  
Please note: If your course selection is unavailable, BROWNS will assess the application for the next course of the closest suitability. A pre-entry test may be required for admission into some courses. BROWNS will inform you of these arrangements after the application is submitted.

Break 1 weeks Start Date: \_\_\_\_\_ Break 2 weeks Start Date: \_\_\_\_\_  
Break 3 weeks Start Date: \_\_\_\_\_ Break 4 weeks Start Date: \_\_\_\_\_

**Education Background**

1. Name of Qualification: \_\_\_\_\_  
Name of Institution: \_\_\_\_\_ Year Started: \_\_\_\_\_ Year Completed: \_\_\_\_\_  
2. Name of Qualification: \_\_\_\_\_  
Name of Institution: \_\_\_\_\_ Year Started: \_\_\_\_\_ Year Completed: \_\_\_\_\_  
(Please submit CERTIFIED COPIES of your Academic Transcripts and/or Awards with this application.)

**Employment or Relevant Work Experience**

1. Employer Name: \_\_\_\_\_ Position: \_\_\_\_\_ Year/s of Employment: \_\_\_\_\_  
2. Employer Name: \_\_\_\_\_ Position: \_\_\_\_\_ Year/s of Employment: \_\_\_\_\_  
(Please submit a resume, references or other employment related evidence with this application.)

### Accommodation

Please note: BROWNS will provide all Accommodation and Airport Pick Up services upon receipt of flight details and payment details. Flight details must be provided 2 weeks prior to arrival.

BROWNS Student Apartments	Weeks	Start Date	Finish Date
---------------------------	-------	------------	-------------

Students under 18 are not permitted to stay in the BROWNS Apartments.

BROWNS Airport Pick up is compulsory for all Apartment bookings.

BROWNS Homestay
-----------------

Length of Homestay
--------------------

Check in	Check out	Number of weeks
----------	-----------	-----------------

Type of Homestay
------------------

Standard Single (Half Board)	Twin Share (Half Board)	Luxury Single (Half Board)	Luxury Twin Share (Half Board)
------------------------------	-------------------------	----------------------------	--------------------------------

Optional Extras	Additional fees may apply
-----------------	---------------------------

Full Board Upgrade	School Transportation Assistance	Under 18 Guardianship (Student Visas Only)	Internet Included
--------------------	----------------------------------	--	-------------------

**If you have a special dietary requirement, please specify from the list below. \*\*Special Dietary Homestay Fees Apply**

Special Dietary Homestay	Halal food**	Gluten free**	Dairy free	Vegetarian	Other:
--------------------------	--------------	---------------	------------	------------	--------

### BROWNS Homestay questions:

Do you smoke?	Yes	No	
Do you like children?	Yes	No	
Do you like pets?	Yes	No	
Do you have any allergies or medical problems?	Yes	No	Please specify:
Do you have any special requirements?	Yes	No	Please specify:
Do you have any food you cannot eat?	Yes	No	Please specify:

Please list your interests/hobbies:

### BROWNS Luxury Homestay preference requests:

- To be close to BROWNS English Language School (\*Max 20-25 minutes travel time in Brisbane)  
(BROWNS Brisbane is located in the CBD therefore Luxury Homestay close to the school may not offer the same facilities as Luxury homestay further away from the school)
- To have Internet included
- To be hosted with no other students
- To be hosted with another student from a different country
- To have your own bathroom
- A house with facilities (Facilities may include pool, tennis court, gym, BBQ, waterfront location, boat etc.)

BROWNS Airport Transfer Services
----------------------------------

Airport Pick Up	Airport	Flight Number:	Arrival Date:	Arrival Time:
Yes No	Brisbane Gold Coast (Coolangatta)			:
Unaccompanied Minor/Driver Assistance required (additional fees apply)		Oversized luggage e.g. surfboard or golf clubs (additional fees apply)		

Airport Drop Off	Airport	Flight Number:	Departure Date:	Departure Time:
Yes No	Brisbane Gold Coast (Coolangatta)			:
Unaccompanied Minor/Driver Assistance required (additional fees apply)		Oversized luggage e.g. surfboard or golf clubs (additional fees apply)		

### Enrolment Declaration and Signature

I confirm I agree with the terms and conditions and I understand any variations will be provided to be in writing and will be signed by an authorised employee of BROWNS.  
I hereby declare that the information I have supplied is true and correct and consent to have this information provided to relevant authorities where applicable as outlined in the BROWNS Procedures Relating to the Personal Information Policy.  
I have attached a copy of my passport and, if applicable, a copy of my previous English Language tests, academic transcripts and OSHC cover.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

(Applicant only – not agent or sponsor)

Parent/legal guardian signature: \_\_\_\_\_

(If applicants are under 18 years of age)

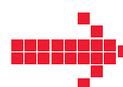
Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

### Please send your completed application form and all supporting documents to:

BROWNS Admissions Team  
Email: [apply@browns.edu.au](mailto:apply@browns.edu.au)

#### Agent Details or Agent Stamp:

Agent Name: \_\_\_\_\_  
Agent Email: \_\_\_\_\_



[www.brownsprofessional.edu.au](http://www.brownsprofessional.edu.au)  
[www.brownsenglish.edu.au](http://www.brownsenglish.edu.au)

**BROWNS Student Agreement**

The following is an agreement between BROWNS English Language School Pty Ltd ("BROWNS"), trading as BROWNS English Language School and BROWNS Professional, and an intending student (including the parent/guardian who has signed this agreement). Please make sure you understand and sign this agreement before completing your enrolment by paying your fees, and ensure you keep a copy for your records.

- I understand that I will be assessed by BROWNS during the course of my enrolment and it is a condition of my enrolment to maintain satisfactory progress at a rate that will enable me to finish my course within the nominated duration.
- I agree to pay course fees and other charges on the due dates as outlined in my Offer Letter and Invoice and agree that BROWNS may alter tuition fees from time to time and I will be notified in writing of any changes that effect my enrolment.
- I understand a full week of tuition is payable in weeks that contain a public holiday and classes are not held on public holidays.
- I understand if my fees are overdue at any time during my course I may be suspended from class or have my enrolment cancelled. For Student Visa holders this will be reported to the Department of Immigration and Border Protection (DIBP).
- I understand that on arrival and during my course BROWNS has a duty by law to ensure my visa details are correct and may need to notify any changes to the Australian Department of Immigration and Border Protection (DIBP).
- I understand I am required to make every endeavor to meet the requirements of the course/s selected and to abide by BROWNS rules and regulations. I understand that if I breach any of these rules or my behaviour is deemed to be unacceptable that BROWNS reserves the right to cancel my enrolment and that I may not be eligible to a refund of any fees paid (please refer to the BROWNS Refund Policy for details).
- I understand I am responsible for my own books, equipment and materials provided as a part of my course by BROWNS and I am responsible for replacing them if I lose or misplace them as they are a required part of my course/s.
- I agree all lessons and any related material supplied by BROWNS are copyright, remain the property of BROWNS and in some cases must be returned to BROWNS upon completion of my course.
- I understand I may be required to attend excursions organised by BROWNS as a part of my course/s and these will be arranged at no additional cost.
- I understand that BROWNS, and its representatives and staff, will not be held liable for any loss, damages, death, illness or injuries to people or property whilst on any activity or excursion organised by BROWNS. It is my sole responsibility to take out insurance against such risks and BROWNS recommends that before travelling abroad I take out comprehensive travel, accident and medical insurance in my own country.

- I confirm I have read and understood the:
  - BROWNS Personal Information Policy
  - BROWNS Student Grievance Policy
  - BROWNS Refund Policy

A copy of these can be found on either of the BROWNS websites: [www.brownsprofessional.edu.au](http://www.brownsprofessional.edu.au) or [www.brownsenglish.edu.au](http://www.brownsenglish.edu.au), in the Student Handbook (also available on the websites) or you can request a copy by contacting the Campus.

**ELICOS Applicants Only:**

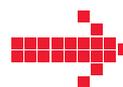
- I understand some courses at BROWNS require a prerequisite level of English for entry and that on or before commencement BROWNS will test my English language ability and place me in an appropriate level according to my English ability.
- I understand the BROWNS Statement of Achievement will state that my "Overall attendance was unsatisfactory" if my attendance is below 80%.
- I understand the BROWNS Statement of Attainment may include a statement pertaining to my use of English on campus if I breach the English Only Rules.

**Student Visa Holders Only:**

- I understand BROWNS has an obligation to monitor my course progress and attendance throughout my enrolment. Failure to make satisfactory progress and/or failure to maintain a minimum attendance percentage of 80% may result in BROWNS notifying the Department of Education through PRISMS of my failure to meet the conditions of my Student Visa.
- I understand that temporary suspensions will only be granted under compassionate/compelling circumstances after I commence in my enrolment.
- I understand I cannot transfer to another provider within the first 6 months of my principle course of study without a written letter of release from BROWNS.
- I understand any school-age children or other dependants who accompany me will be required to attend school and pay full fees at an Australian private or government school.
- I understand I must have a current Overseas Student Health Cover (OSHC) policy for the entire duration of my visa.
- I understand I must notify BROWNS within seven (7) days of any change of address or contact details in Australia. I also understand that BROWNS will notify this change to the Department of Immigration and Border Protection (DIBP).

Disclaimer: I understand that BROWNS has the right to alter its fees, terms and conditions, defer its courses and alter class timetables in line with applicable regulation and legislation. Any such changes will be provided to me in writing.

Consent to Publication of Imagery: Students and/or parents/guardians (for those students under the age of 18) agree that a student's photos, video footage, testimony and/or achievements may be used for promotional purposes by BROWNS. If a student does not agree, they must advise BROWNS in writing.



KEY DATES		
Course Name	Term 1	Term 2
<b>Certificate IV in Business</b> BSB40212 CRICOS No. 082797A	04.01.16 – 18.03.16	28.03.16 – 10.06.16
	08.02.16 – 22.04.16	02.05.16 – 15.07.16
	28.03.16 – 10.06.16	20.06.16 – 02.09.16
	02.05.16 – 15.07.16	25.07.16 – 07.10.16
	20.06.16 – 02.09.16	12.09.16 – 25.11.16
<b>Diploma of Business</b> BSB50207 CRICOS No. 082798M	09.11.15 - 29.01.16	08.02.16 - 22.04.16
	04.01.16 - 18.03.16	28.03.16 - 10.06.16
	08.02.16 - 22.04.16	02.05.16 - 15.07.16
	28.03.16 - 10.06.16	20.06.16 - 02.09.16
	02.05.16 - 15.07.16	25.07.16 - 07.10.16
	20.06.16 - 02.09.16	12.09.16 - 25.11.16
	12.09.16 - 25.11.16	05.12.16 - 24.02.17
	17.10.16 - 23.12.16	02.01.17 - 17.03.17
02.01.17 - 17.03.17	27.03.17 - 09.06.17	

Intakes beyond January 2017 available at [www.brownsprofessional.edu.au](http://www.brownsprofessional.edu.au)

COURSE FEES			
Course Name	Tuition (per term)	Terms	Tuition (total)
<b>Certificate IV in Business</b> BSB40212 CRICOS No. 082797A	\$3,750	2	\$7,500
<b>Diploma of Business</b> BSB50207 CRICOS No. 082798M	\$7,400	2	\$14,800

SERVICE FEES	
<b>Application Fee (per student)</b>	\$230
<b>Material Fee (per term)</b>	\$100
<b>Scholarship Processing Fee</b>	\$30
<b>Telegraphic Transfer Fee</b>	\$30
<b>Administration Fee</b>	\$100
<b>Airport Pick up/Drop off</b> Brisbane Airport to Gold Coast address	\$160
<b>Airport Pick up/Drop off</b> Brisbane Airport to Brisbane address	\$110

BROWNS Professional and the Australian Government want all students in Australia to have a safe, enjoyable and rewarding place to study. Australia's laws promote quality education and consumer protection for international students. These laws are known as the ESOS framework and they include the Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2007. More information can be found at [www.aei.gov.au](http://www.aei.gov.au).

APARTMENT FEES	
<b>BROWNS Student Apartment Placement Fee</b>	\$230
<b>BROWNS Student Apartment Bond</b> For room and key. Refunded after check-out.	\$300
<b>BROWNS Student Apartments – Brisbane</b> 2 twin share rooms + 2 bathrooms Total of 4 students per apartment	\$35 (per night)    \$240 (per week)
HOMESTAY FEES	
<b>BROWNS Homestay Placement Fee (per family)</b> Minimum 2 weeks notice for Accommodation Placement to be arranged	\$230
<b>BROWNS Single Standard Homestay (Half Board)</b>	\$38 (per night)    \$265 (per week)
<b>BROWNS Twin Standard Homestay (Half Board)</b>	\$35 (per night)    \$245 (per week)
<b>BROWNS Single Luxury Homestay (Half Board)</b>	\$43 (per night)    \$300 (per week)
<b>BROWNS Single Luxury Homestay (Full Board Upgrade)</b>	+\$20 per week
<b>Special Dietary Homestay</b>	+\$50 per week
<b>Under 18 Guardianship Fee (Student Visa only)</b> Unaccompanied by their parents	+\$50 per week
<b>Homestay transport to/from school</b>	+\$50 per week

EXPERIENCES		
<b>Demi Pair Program</b>	12 week program	\$650
<b>Internship Application Fee</b>		\$180
<b>Internship Fee</b>	2-4 weeks	\$895
	5 weeks	\$995
	6 weeks	\$1,105
	7 weeks	\$1,170
	8 weeks	\$1,255

OVERSEAS STUDENT HEALTH COVER (OSHC)* FEES	
<b>3 months</b> (Minimum 3 months OSHC required)	\$146
<b>6 months</b>	\$292
<b>9 months</b>	\$437
<b>12 months</b>	\$583

\*Student visa only. These fees are for single cover only, other rates are available on request.

PAYMENT PLANS*	
<b>Month-by-Month Payment Plan</b>	\$100 surcharge
<b>Term-by-Term Payment Plan</b>	No surcharge

\*Terms & Conditions apply. Late payment fees applicable.

Please note: all fees are in Australian dollars (\$AU) and all prices are subject to change at any time without notification.

